

FAIRFIELD AREA SCHOOL DISTRICT  
Guidelines

CONFERENCES

3510

Faculty members are encouraged to select quality conferences each year. The following are general guidelines under which the district will operate.

Monies for the conference must be budgeted by individuals or departments.

Faculty members may request attendance at the state conference in their subject area or area of interest.

Attendance at national conferences is encouraged when the conference is located within driving distance or when the cost is comparable to the state conference.

Attendance at both the national and the state conference will usually not be possible during the same school year.

Single day conferences may be substituted for a state conference during any school year.

The administration will approve all conferences based upon amount of time away from school, total reimbursement requested, and anticipated value to the school and its students.

A brief, typed one-page report regarding the value of the conference to the individual teacher and the students in the district is a requirement of attendance.

Adopted December 4, 1995

